

School Earthquake Plan

Preparations and staff assignments during evacuation and extended stay procedures.

This emergency drill will involve:

- a. Earthquake sounds broadcasted over the PA (approximately 30 seconds)
- b. **Instruct** students to 'DROP, COVER, AND HOLD'
- c. **Initiate group counting aloud**...1 and 2 and 3 and...for the length of the earthquake.
- d. When earthquake sounds stop ...**instruct** students to stay put for a count of 60. Count with the class
- e. After a count of 60, **instruct** students to be quiet, check for injuries, and quietly stand up.
- f. **Instruct** students to assemble near classroom door without talking.
- g. Staff to quickly **sweep** classroom, **complete head count**, **grab** attendance list, and earthquake kit (if available).
- h. **Instruct** students to be silent, walk single file behind you as **you lead them out of the school.** Leave classroom door **unlocked** behind you.
- i. Assemble on the upper field.
- j. Complete Emergency Attendance slip and have a runner deliver it to the Incident Site Manager Area (or Communications coordinator) located by back stop closest to school – person wearing a yellow vest.
- k. Staff to **report** to Emergency Response Team Areas as per site map attached.
- l. Site Manager will dismiss students/staff with a blast of an air horn.